



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

No. CBSE/RC/ADVT./01/2024/8752

DATE: 14.06.2024

### PUBLIC NOTICE

The Central Board of Secondary Education invites **online applications** from eligible candidates for filling up of following post(s) in different Cadres on deputation basis:-

Post Code	Name of the post	Number of posts	Normal Tenure of Deputation (in years)	Place of Posting																	
RD/01/24	Regional Director	02	03	In any of the Office(s) of the Board																	
JS/01/24	Joint Secretary	03	03	In any of the Office(s) of the Board																	
AS/02/24	Assistant Secretary (Media Relations)	01	03	Delhi																	
AS/03/24	Assistant Secretary (Vigilance)	01	03	Delhi																	
OL/04/24	Under Secretary (Official Language)	01	03	Delhi																	
Acad/01/24	Deputy Secretary (Academics)	02	03	In any of the Office(s) of the Board																	
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	IT/Computer Science /Multimedia/Design				01																
Physical Education	01																				
Psychometrics	01																				
SE/01/24	Under Secretary (Skill Education)	01	03	In any of the Office(s) of the Board																	

Contd.....



" शिक्षा केन्द्र ", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली- 110092  
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI- 110092

Phone (off.) : 011-22509256-59, 22041807-08, Website : www.cbse.gov.in, www.cbse.nic.in





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**CENTRAL BOARD OF SECONDARY EDUCATION**  
(An Autonomous Organisation under the Ministry of Education, Govt. of India)

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Post Code	Name of the post	Number of posts	Normal Tenure of Deputation (in years)	Place of Posting		
SE/02/24	Assistant Secretary (Skill Education)	01	03	In any of the Office(s) of the Board		
Trg/01/24	Deputy Secretary (Training)	02	03	In any of the Office(s) of the Board		
					<b>Subject</b>	<b>No. of Post</b>
					Hindi	01
	Mathematics	01				
Trg/02/24	Under Secretary (Training)	02	03	In any of the Office(s) of the Board		
					<b>Subject</b>	<b>No. of Post</b>
					Science	01
	Social Science	01				
Trg/03/24	Assistant Secretary (Training)	02	03	In any of the Office(s) of the Board		
					<b>Subject</b>	<b>No. of Post</b>
					Commerce	01
	Education	01				
	<b>Total</b>	<b>29</b>				

The details of the post(s), eligibility criteria, experience, age limit, etc. and other terms & conditions will be made available on the official website of the Board [www.cbse.nic.in](http://www.cbse.nic.in) shortly. The interested candidates are advised to go through the detailed advertisement and read the same carefully before filling up of online application form which shall be made available on the official website. The schedule for online applications will be as under:

<b>STARTING DATE</b>	<b>17.06.2024</b>
<b>CLOSING DATE</b>	<b>08.07.2024</b>

**Sd/-  
SECRETARY**





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## CENTRAL BOARD OF SECONDARY EDUCATION (An Autonomous Organisation under the Ministry of Education, Govt. of India)

No. CBSE/RC/ADVT./01/2024

DATE: 14.06.2024

### VACANCY NOTIFICATION

Online applications from eligible candidates for filling up of following post(s) in different Cadres on deputation basis:-

Post Code	Name of the post	Number of posts	Normal Tenure of Deputation (in years)	Place of Posting																	
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Post Code	Name of the post	Number of posts	Normal Tenure of Deputation (in years)	Place of Posting							
SE/02/24	Assistant Secretary (Skill Education)	01	03	In any of the Office(s) of the Board							
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	Subject				No. of Post						
Commerce	01										
Education	01										
	<b>Total</b>	<b>29</b>									

1. Online application to be submitted w.e.f. 17.06.2024 to 08.07.2024 along with all the relevant documents in online mode only. In no case, hard copy of documents shall be submitted offline.
2. The maximum age limit for applying the above said posts is 56 years as on closing date of application.
3. The period of deputation can be extended on year to year basis after normal tenure on deputation as per Gol norms subject to a maximum of 5 years. There will be no provision for absorption on the said posts.
4. Applications which do not meet all criteria given in this advertisement / incomplete applications will summarily be rejected.
5. Candidate must fulfil all the educational qualifications and experience as on the closing date of application.
6. Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material information at the time of registration and submission of online application alongwith copies / testimonials.
7. The Board reserves the right to shortlist the candidates based on their qualifications and experience for interview.



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8. Interview shall be conducted (on online or offline mode) as per the discretion of the Board and accordingly intimation shall be sent to the shortlisted candidates only.
9. Decision of the Board in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be during interview, selection and any other matter relating to deputation will be final and binding on the candidate.
10. No correspondence or personal enquiries shall be entertained by the Board.
11. The shortlisted candidates are required to submit all the documents pertaining to Qualification & Experience and NOC from parent department at the time of interview. These documents will be verified at the time of interview. If any candidate is found ineligible while verifying his/her documents, he/she shall not be allowed to attend interview.
12. Canvassing in any form will be treated as disqualification.
13. In case any dispute arises on account of interpretation in versions other than English, English version will prevail.
14. Candidates in their own interest are advised to register on-line and submit their applications well in time before the last date as mentioned for the posts, to avoid the possibility of disconnection/ inability/failure to log on the Board's website on account of heavy load on internet/website jam. The Board does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reasons beyond the control of the Board.
15. The Board reserves the right to amend/change/delete/cancel any of the condition/guidelines at any stage of the process.
16. The Board also reserves the right to cancel the deputation process as a whole or at any stage thereof for any of the posts without any prior notice or without assigning any reason thereof.
17. The above posts are advertised on Depuation Basis, therefore, the candidates from Central/State Govt./UT Administration or Central/State Autonomous/Statutory Organizations/PSUs or Educational institutions run by Central/State Govt. are only eligible to apply.

Sd/-  
Secretary

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## GENERAL CONDITIONS

### 1. Instructions for applying the posts:

The following documents should be uploaded in the online application form

- Self-attested copies of Educational qualifications.
  - Experience Certificate in respect of each experience claimed in the prescribed proforma **(ANNEXURE-I)**.
  - ACRs of last 5 years, Vigilance clearance, list of Major and Minor penalties imposed during last 10 years alongwith "No Objection Certificate" for applying for the post and consent of the parent department to the effect that in the event of selection, official will be relieved.
- Incomplete applications or found deficient in any manner will not be entertained.
  - No fees are required to be paid, while applying for the above posts.
  - Application(s) once submitted will not be withdrawn in any case.
  - Applications received without proper channel and/or not accompanying the document mentioned in the application form will not be considered and will be rejected. No communications will be entertained thereof.
  - Advance copy will not be entertained in any case.
  - The Board reserves the right to fix criteria for screening the applications so as to reduce the number of candidates to be called for interview:
  - A separate application is to be submitted for each post. Incomplete applications shall liable to be rejected.
  - Applications received after last date shall not be entertained. The Board will not be responsible for any postal delay.
  - HOW TO APPLY:** Candidate must have two (02) copies of his/her recent passport size photographs (not more than 03 months old) before applying for any post. Kindly note that only "ON LINE" applications shall be acceptable and application in any other form shall not be acceptable. While applying, the E-mail ID (Valid for at least 12 months) AND one alternate E-mail ID are mandatory fields, without which the application will not be registered.



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**STEP 1:** Log on to <http://www.cbse.nic.in>.

**STEP 2:** Read the advertisement content carefully and ensure that you meet the eligibility criteria of the post.

**STEP 3:** Click on the box "Apply Online ", online application form appears on the screen.

**STEP 4:** Fill up the online application form with your details. (Candidates are advised to take print of blank online form and fill it before entering the data online.)

**STEP 5:** Click the "SUBMIT" button. A unique registration no. shall appear on the screen, note this registration no. for future reference.

**STEP 6:** Go to "Print Application" option and enter your registration no. and date of birth to generate the pre-filled application. Take a print out of System Generated ON-LINE APPLICATION form in A-4 size paper, firmly paste your recent passport size photograph (*preferably taken by Digital Camera*) affixing your signature at the appropriate space provided at the right hand top corner of the application form and again sign at the space provided at the bottom of the application form.

**STEP 7:** Attach necessary documents as mentioned at S.No. 1 above.

**STEP 8:** Keep the above documents in an envelope. The envelope should be superscribed with **APPLICATION FOR THE POST OF "\_\_\_\_\_."** The application along with other documents as mentioned above should be sent to following address:-

The Joint Secretary (A&L),  
Central Board of Secondary Education,  
Shiksha Kendra, 2 Community Centre,  
Preet Vihar, Delhi – 110092.

The hard copy of application along with all necessary documents should reach CBSE within 30 days from the date of uploading of online application on Board's website.

***In case you face any difficulty in online registration inform us at:***  
[techhelp.cbse@gmail.com](mailto:techhelp.cbse@gmail.com) and [rectt@cbse.gov.in](mailto:rectt@cbse.gov.in).



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(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: RD/01/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF REGIONAL DIRECTOR
Scale of Pay:	Level-13A of 7 <sup>th</sup> CPC (PB-4 of ₹37400-67000 + Grade Pay of ₹8900/- as per 6 <sup>th</sup> CPC)
No. of posts	02
Mode of Recruitment :	Deputation basis
Eligibility Conditions :	<p><b>(A)</b> Officers of Central Govt./State Govt./UT Administration/ Autonomous organisations/ Autonomous Educational Organization of Central/ State Govt/UT Administration:-</p> <p>(i) Holding analogous post on regular basis; <b>OR</b></p> <p>(ii) With 3 years regular service in Pay Level-13 of 7<sup>th</sup> CPC (PB 4 of ₹37400-67000 with GP of ₹8700/-) <b>OR</b></p> <p>(iii) With 8 years regular service in Pay Level-12 of 7<sup>th</sup> CPC (PB 3 of ₹15600-39100 with GP of ₹7600/-)</p> <p><b>AND</b></p> <p><b>(B)</b> Possessing experience as follows:</p> <p>At least 03 years experience at Senior Level in Central Govt./ State Govts./UT Administration/ Autonomous Organizations/Universities/Recognised Boards/ Autonomous Educational Organization of Central Govt./ State Govt/ UT Administration for conducting public examination/ examination policy planning/ functioning of school board/ administration including general administration/ accounts/ court/legal and vigilance matters.</p>





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## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: JS/01/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF JOINT SECRETARY
Scale of Pay:	Level-13 of 7 <sup>th</sup> CPC (PB-4 of ₹37400-67000 + Grade Pay of ₹8700/- as per 6 <sup>th</sup> CPC)
No. of posts	03
Mode of Recruitment :	Deputation basis
Eligibility Conditions :	<p><b>(A)</b> Officer of Central Govt./State Govts./UT Administration/ Autonomus Organisation/ Autonomus Educational Organization of Central/State Govt/UT Administration:-</p> <p>(i) Holding analogous post.</p> <p style="text-align: center;"><b>OR</b></p> <p>(ii) With at least 05 years regular service in Pay Level-12 of 7<sup>th</sup> CPC (PB-3 scale of pay of ₹15600-39100/- + Grade Pay of ₹7600/-) or equivalent</p> <p style="text-align: center;"><b>OR</b></p> <p>(iii) With at least 10 years regular service in Pay Level-11 of 7<sup>th</sup> CPC (PB-3 scale of pay of ₹ 15600-39100/- + Grade Pay of ₹6600/-) or equivalent</p> <p style="text-align: center;"><b>AND</b></p> <p><b>(B)</b> Possessing experience in the following fields:-</p> <p>Conducting public examination/ examination policy planning/ functioning of school board/ administration including general administration/ accounts/ court/ legal and vigilance matters.</p>



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POST CODE: AS/02/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF ASSISTANT SECRETARY (MEDIA RELATIONS)
Scale of Pay:	Level-10 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹5400/- as per 6 <sup>th</sup> CPC)
No. of post	01
Mode of Recruitment :	Deputation basis
Eligibility Conditions :	<p><b>Essential:</b></p> <p><b>A.</b> Officers of the Central/State/Semi Government or Autonomous Organizations.</p> <p>(i) Holding analogous posts;</p> <p style="text-align: center;"><b>OR</b></p> <p>(ii) With 02 years service in the pay scale of Rs.9300-34800 + Rs.4600/- or equivalent in the field of Public Relation.</p> <p style="text-align: center;"><b>OR</b></p> <p>(iii) With 03 years experience in the pay scale of Rs.9300-34800+ Rs.4200/- equivalent in the field of Public Relation.</p> <p><b>B.</b> Second Class Master's Degree preferably in the subjects of Mass Communication/ English/ Sociology/ Psychology/ Public Administration from any recognized University.</p> <p><b>Desirable:</b></p> <p>i. Diploma/Certificate in journalism or Public Relations.</p> <p>ii. Experience in Computing.</p> <p>iii. Proficiency in English.</p> <p>iv. Good working knowledge of Hindi.</p>



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(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: AS/03/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF ASSISTANT SECRETARY (VIGILANCE)
Scale of Pay:	Level-10 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹5400/- as per 6 <sup>th</sup> CPC)
No. of post	01
Mode of Recruitment :	Deputation basis
Eligibility Conditions :	<p><b>Essential:</b></p> <ol style="list-style-type: none"><li>1. Should have Bachelor's Degree from a recognized university.</li><li>2. Officials holding analogous post in Level-10 of 7<sup>th</sup> CPC (PB-3 of Rs.15600-39100 with Grade pay of Rs.5400) on regular basis <b>OR</b> Official holding the post of Section Officer with 3 years GP or Rs.4600/4800 <b>OR</b> Head Assistant with 6 years regular continuous service in the PB-2 of Rs.9300-34800 with Grade Pay of Rs.4200 or above.</li><li>3. Should have undergone training in Vigilance matters from IST&amp;M or equivalent.</li><li>4. Should have not less than 3 years' experience in Vigilance matters, disciplinary proceedings in Govt. organizations/autonomous bodies.</li></ol> <p><b>Desirable</b></p> <ol style="list-style-type: none"><li>1. Experience in conduct of examination of X/XII, administration and establishment matters.</li><li>2. Knowledge of CCS (CCA) Rules, CCS(Conduct) Rules and Establishment rules.</li><li>3. Fully conversant in English and Hindi language, Degree in Law.</li></ol>



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## CENTRAL BOARD OF SECONDARY EDUCATION

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POST CODE: OL/04/23	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF UNDER SECRETARY (OFFICIAL LANGUAGE)
Scale of Pay:	Level-11 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹6600/- as per 6 <sup>th</sup> CPC)
No. of post	01
Mode of Recruitment :	Deputation basis
Eligibility Conditions :	<p><b>(A) Educational and other qualifications:</b></p> <p>(i) Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the Degree level.</p> <p style="text-align: center;"><b>OR</b></p> <p>Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the Degree level.</p> <p style="text-align: center;"><b>OR</b></p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium or examination at the Degree level.</p> <p style="text-align: center;"><b>OR</b></p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium or examination at the Degree level.</p> <p style="text-align: center;"><b>OR</b></p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at Degree level.</p> <p>(ii) Three years' experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi and vice-versa, preferably of technical or scientific literature under Central/State Govt./Autonomous Body/Statutory Organizations/PSUs/ Universities or recognized research or educational institutions.</p> <p><b>(B) Experience:</b></p> <p>Officers from Central/State Govt./ UTs:</p> <p>(i) Holding analogous posts on regular basis in the parent cadre/department</p> <p style="text-align: center;"><b>OR</b></p> <p>05 years' regular service in the grade rendered after appointment thereto on a regular basis in posts in Level-10 of 7<sup>th</sup> CPC (Pre revised PB-2, ₹15600-39100 with Grade Pay of ₹5400/-)</p>



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: Acad/01/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF DEPUTY SECRETARY (ACADEMICS)						
Scale of Pay:	Level-12 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹7600/- as per 6 <sup>th</sup> CPC)						
No. of posts	<table border="1"><thead><tr><th>Subject</th><th>Number of Post</th></tr></thead><tbody><tr><td>Science</td><td>01</td></tr><tr><td>Social Science</td><td>01</td></tr></tbody></table>	Subject	Number of Post	Science	01	Social Science	01
Subject	Number of Post						
Science	01						
Social Science	01						
Mode of Recruitment :	Deputation basis						
Eligibility Conditions :	<p><b>A. Essential:</b></p> <p><b>i. Educational Qualifications:</b></p> <ol style="list-style-type: none"><li>1. Post Graduate Degree in the relevant subject/areas from a recognized University/ Institute.</li><li>2. B.Ed degree from a recognized University/Institute.</li><li>3. NET/SLET or equivalent or Doctorate Degree.</li></ol> <p><b>ii. Experience :</b></p> <ol style="list-style-type: none"><li>1) Holding analogous post OR Minimum of 03 years' experience in Level-11 as per 7<sup>th</sup> CPC (PB-3 ₹15600-39100 + GP ₹6600 as per 6<sup>th</sup> CPC) or equivalent.</li><li>2) Experience as per (1) above should be in a Govt. Institution/ University/ Organisation/PSUs/ Autonomous Body/ Statutory Body with relevant experience in Teaching/ Academic Administration / Industry/ Research.</li></ol> <p><b>B. Desirable :</b></p> <ol style="list-style-type: none"><li>1. M.Ed/ M.Phil or equivalent.</li><li>2. Contribution to educational innovation, curricula design &amp; technology mediated teaching learning process.</li><li>3. Experience in organising seminars, in service courses, orientation programmes for teachers, Symposia etc. at National/ International Level.</li><li>4. Good Academic acumen, Creativity, Writing, Presentation, Analytical and Communication skills.</li></ol>						



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: Acad/02/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF UNDER SECRETARY (ACADEMICS)								
Scale of Pay:	Level-11 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹6600/- as per 6 <sup>th</sup> CPC)								
No of posts	<table border="1"><thead><tr><th>Subject</th><th>Number of Post</th></tr></thead><tbody><tr><td>Mathematics</td><td>01</td></tr><tr><td>Language (Hindi/English)</td><td>01</td></tr><tr><td>Commerce</td><td>01</td></tr></tbody></table>	Subject	Number of Post	Mathematics	01	Language (Hindi/English)	01	Commerce	01
Subject	Number of Post								
Mathematics	01								
Language (Hindi/English)	01								
Commerce	01								
Mode of Recruitment :	Deputation basis								
Eligibility Conditions :	<p><b>A. Essential:</b></p> <p><b>i. Educational Qualifications:</b></p> <ol style="list-style-type: none"><li>1. Post Graduate Degree in the relevant subjects/areas from a recognized University/Institute.</li><li>2. B.Ed degree from a recognized University/Institute.</li><li>3. NET/SLET or equivalent or Doctorate Degree.</li></ol> <p><b>ii. Experience :</b></p> <p>1) Holding analogous post</p> <p style="text-align: center;">OR</p> <p>Minimum of 03 years' experience in Level-10 as per 7<sup>th</sup> CPC (PB-3 ₹15600-39100 + GP ₹5400 as per 6<sup>th</sup> CPC) or equivalent.</p> <p>2) Experience as per (1) above should be in a Govt. Institution/ University/ Organisation/PSUs/ Autonomous Body/ Statutory Body with relevant experience in Teaching/ Academic Administration / Industry/ Research.</p> <p><b>B. Desirable :</b></p> <ol style="list-style-type: none"><li>1. M.Ed/ M.Phil or equivalent.</li><li>2. Contribution to educational innovation, curricula design &amp; technology mediated teaching learning process.</li><li>3. Experience in organising seminars, in service courses, orientation programmes for teachers, Symposia etc. at National/ International Level.</li><li>4. Good Academic acumen, Creativity, Writing, Presentation, Analytical and Communication skills.</li></ol>								



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## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: Acad/02/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF UNDER SECRETARY (ACADEMICS)- PSYCHOMETRICS
Scale of Pay:	Level-11 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹6600/- as per 6 <sup>th</sup> CPC)
No of post	01
Mode of Recruitment :	Deputation basis
Eligibility Conditions :	<p><b>A. Essential:</b></p> <p><b>i. Educational Qualifications:</b> Post Graduate Degree in Psychology/ Education Technology/ Economics/ Maths/ Statistics/ Engineering/ Computer Science from a recognized University/ Institute.</p> <p><b>ii. Experience :</b></p> <p>1) Holding analogous post OR Minimum of 03 years' regular service in Level-10 as per 7<sup>th</sup> CPC (PB- 3 ₹15600-39100 + GP ₹5400 of 6<sup>th</sup> CPC) or equivalent.</p> <p>2) Experience as per (1) above should be in a Govt. Institution/ University/ Organisation/PSUs/ Autonomous Body/ Statutory Body with relevant experience dealing with Education, Educational Testing and Measurement, Data Analysis, Research, Assessment Design.</p> <p><b>B. Desirable :</b></p> <p>1. M.Ed/ M.Phil or equivalent. 2. Degree or Certification in Data Science or Data Analytics. 3. NET/SLET or equivalent or Doctorate Degree. 4. Experience in Data Analysis/Data Research, Data Mining, Visualization. 5. Skill Sets (i) Technical Skills- Ability to engage with basic tools and techniques of CTT and IRT to measure and improve the assessment quality. (ii) Excellent presentation &amp; writing skills. (iii) Ability to collaborate with Academic and Analytics/ Statistics team and share actionable feedback with relevant audience. (iv) Strong mathematical skills to help collect, measure, organize and analyse data. (v) Knowledge of programming languages like R and Python. (vi) Proficiency in statistics and statistical packages like Excel, SPSS, SAS to be used for data set analyzing. (vii) Systematic and logical approach to problem-Solving. 6. Good Academic acumen, Creativity, Writing, Presentation, Analytical and Communication skills.</p>



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

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## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: Acad/03/24	<b>ABSTRACT OF RECRUITMENT RULES FOR THE POST OF ASSISTANT SECRETARY (ACADEMICS)</b>	
Scale of Pay:	Level-10 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹5400/- as per 6 <sup>th</sup> CPC)	
No of post	<b>Subject</b>	<b>No. of Post</b>
	Mathematics	01
	Science	01
	Language (Hindi/English)	01
	Social Science	01
	IT/Computer Science /Multimedia/Design	01
	Physical Education	01
Mode of Recruitment :	Deputation basis	
Eligibility Conditions :	<p><b>A. Essential:</b></p> <p><b>i. Educational Qualifications:</b></p> <ol style="list-style-type: none"><li>1. Post Graduate Degree in the relevant subjects/areas from a recognized University /Institute.</li><li>2. B.Ed degree from a recognized University/Institute.</li><li>3. NET/SLET or equivalent or Doctorate Degree.</li></ol> <p><b>ii. Experience :</b></p> <ol style="list-style-type: none"><li>1) Holding analogous post OR Minimum of 03 years' regular service either in Level-8 as per 7<sup>th</sup> CPC (PB-2 ₹9300-34800+ GP ₹4800 as per 6<sup>th</sup> CPC) or in Level-7 as per 7<sup>th</sup> CPC (PB-2, ₹9300-34800+GP ₹4600 as per 6<sup>th</sup> CPC) or taken together.</li><li>2) Experience as per (1) above should be in a Govt. Institution/ University/ Organisation/PSUs/ Autonomous Body/ Statutory Body with relevant experience in Teaching/ Academic Administration / Industry/ Research.</li></ol> <p><b>B. Desirable :</b></p> <ol style="list-style-type: none"><li>1. M.Ed/ M.Phil or equivalent.</li><li>2. Contribution to educational innovation, curricula design &amp; technology mediated teaching learning process.</li><li>3. Experience in organising seminars, in service courses, orientation programmes for teachers, Symposia etc. at National/ International Level.</li><li>4. Good Academic acumen, Creativity, Writing, Presentation, Analytical and Communication skills.</li><li>5. B.Ed. in Special Education.</li></ol>	





# केन्द्रीय माध्यमिक शिक्षा बोर्ड

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## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: Acad/03/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF ASSISTANT SECRETARY (ACADEMICS)- PSYCHOMETRICS
Scale of Pay:	Level-10 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹5400/- as per 6 <sup>th</sup> CPC)
No of post	01
Mode of Recruitment :	Deputation basis
Eligibility Conditions :	<p><b>A. Essential:</b></p> <p><b>i. Educational Qualifications:</b> Post Graduate Degree in Psychology/ Education Technology/ Economics/ Maths/ Statistics/ Engineering/ Computer Science from a recognized University/ Institute.</p> <p><b>ii. Experience :</b> 1) Holding analogous post OR Minimum of 03 years' regular service either in the Pay Level-8 as per 7<sup>th</sup> CPC (PB-2 ₹9300-34800+ GP ₹4800 as per 6<sup>th</sup> CPC) or in Pay Level-7 as per 7<sup>th</sup> CPC (PB-2, ₹9300-34800+GP ₹4600 as per 6<sup>th</sup> CPC) or taken together. 2) Experience as per (1) above should be in a Govt. Institution/ University/ Organisation/PSUs/ Autonomous Body/ Statutory Body with relevant experience.</p> <p><b>B. Desirable :</b></p> <ol style="list-style-type: none"><li>Degree or Certification in Data Science or Data Analytics.</li><li>Experience in an Institution/ Organisation dealing with Education, Educational Testing and Measurement, Data Analysis, Research, Assessment design.</li><li>NET/SLET or equivalent or Doctorate Degree.</li><li>Skill Sets<ol style="list-style-type: none"><li>Technical Skills- Ability to engage with basic tools and techniques of CTT and IRT to measure and improve the assessment quality.</li><li>Excellent presentation &amp; writing skills.</li><li>Ability to collaborate with Academic and Analytics/ Statistics team and share actionable feedback with relevant audience.</li><li>Strong mathematical skills to help collect, measure, organize and analyse data.</li><li>Knowledge of programming languages like R and Python.</li><li>Proficiency in statistics and statistical packages like Excel, SPSS, SAS to be used for data set analyzing.</li><li>Systematic and logical approach to problem-Solving.</li></ol></li><li>Good Academic acumen, Creativity, Writing, Presentation, Analytical and Communication skills.</li></ol>



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

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## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: SE/01/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF UNDER SECRETARY (SKILL EDUCATION)
Scale of Pay:	Level-11 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹6600/- as per 6 <sup>th</sup> CPC)
No of post	01
Mode of Recruitment :	Deputation basis
Eligibility Conditions :	<p><b>A. Essential:</b></p> <p><b>i. Educational Qualification:</b> Post Graduate Degree in any discipline from recognized University/ Institute</p> <p><b>ii. Experience :</b></p> <p>1) Holding analogous post in a Govt. Institution/University/ Organisation/ PSUs/Autonomous Bodies/Statutory Bodies and experience in Teaching/ Research/ Administration/ Industry/Vocational Education/ Training/Assessment.</p> <p style="text-align: center;">OR</p> <p>Minimum of 03 years' regular service in the Pay Level-10 as per 7<sup>th</sup> CPC (PB-3, ₹15600-39100+ GP 5400/- as per 6<sup>th</sup> CPC) or equivalent.</p> <p>2) Experience as per (1) above should be in a Govt. Institution/ University/ Organisation/PSUs/ Autonomous Bodies/ Statutory Bodies in the area of Teaching/ Research/Administration/ Industry/ Vocational Education/Training /Assessment.</p> <p><b>B. Desirable :</b></p> <ol style="list-style-type: none"><li>Four years Bachelor Degree in Engineering or Technology/ Vocational discipline from a recognized university or institutes.</li><li>Ph.D or equivalent Academic Works/Publication in the areas of Vocational Education.</li><li>Experience in Designing &amp; running program in collaboration with industry.</li><li>Driving Technology based &amp; content based innovation to assess different skills and learning outcomes.</li><li>Ability to understand research &amp; data collection processes to gather information related to industry requirements &amp; futuristic job roles.</li><li>Has innovated in course design and pedagogy to create high quality curriculum that meet industry needs and are aligned with regulatory requirements.</li></ol>



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

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## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: SE/02/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF ASSISTANT SECRETARY (SKILL EDUCATION)
Scale of Pay:	Level-10 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹5400/- as per 6 <sup>th</sup> CPC)
No of post	01
Mode of Recruitment :	Deputation basis
Eligibility Conditions :	<p><b>A. Essential:</b></p> <p><b>i. Educational Qualifications:</b> Post Graduate Degree in any discipline from recognized University or Institute</p> <p><b>ii. Experience :</b></p> <p>1) Holding analogous post in a Govt. Institution/University/ Organisation/ PSUs/Autonomous Bodies/Statutory Bodies and experience in Teaching/ Research/ Administration/ Industry/Vocational Education/ Training/Assessment.</p> <p style="text-align: center;">OR</p> <p>Minimum of 03 years' regular service either in the Pay Level-8 as per 7<sup>th</sup> CPC (PB-2, ₹9300-34800+ GP 4800/- as per 6<sup>th</sup> CPC) or in the Pay Level-7 as per 7<sup>th</sup> CPC (PB-2 ₹9300-34800 + GP 4600 as per 6<sup>th</sup> CPC) or taken together.</p> <p>2) Experience as per (1) above should be in a Govt. Institution/ University/ Organisation/PSUs/ Autonomous Bodies/ Statutory Bodies in the area of Teaching/ Research/Administration/ Industry/ Vocational Education/Training/Assessment.</p> <p><b>B. Desirable :</b></p> <ol style="list-style-type: none"><li>Four years Bachelor Degree in Engineering or Technology/ Vocational discipline from a recognized university or institutes.</li><li>Ph.D or Equivalent Academic Works/Publication in the area of Vocational Education.</li><li>Experience in Designing &amp; running program in collaboration with industry.</li><li>Driving Technology based &amp; content based innovation to assess different skills and learning outcomes.</li><li>Ability to understand research &amp; data collection processes to gather information related to industry requirements &amp; futuristic job roles.</li><li>Has innovated in course design and pedagogy to create high quality curriculum that meet industry needs and are aligned with regulatory requirements.</li></ol>



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: TRG/01/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF DEPUTY SECRETARY (TRAINING)							
Scale of Pay:	Level-12 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹7600/- as per 6 <sup>th</sup> CPC)							
No of post	<table border="1"><thead><tr><th>Subject</th><th>No. of Post</th></tr></thead><tbody><tr><td>Hindi</td><td>01</td></tr><tr><td>Mathematics</td><td>01</td></tr></tbody></table>	Subject	No. of Post	Hindi	01	Mathematics	01	
Subject	No. of Post							
Hindi	01							
Mathematics	01							
Mode of Recruitment :	Deputation basis							
Eligibility Conditions :	<p><b>A. Essential:</b></p> <p><b>i. Educational Qualifications:</b></p> <ol style="list-style-type: none"><li>1. Post Graduate Degree in the relevant subject/area from a recognized University/Institute.</li><li>2. B.Ed degree from a recognized University/Institute.</li><li>3. NET/SLET or equivalent or Doctorate Degree.</li></ol> <p><b>ii. Experience :</b></p> <ol style="list-style-type: none"><li>1) Holding analogous post OR Minimum of 03 years' experience in Level-11 as per 7<sup>th</sup> CPC (PB-3 ₹15600-39100 + GP ₹6600 as per 6<sup>th</sup> CPC) or equivalent.</li><li>2) Experience as per (1) above should be in a Govt. Institution /University/ Organisation/PSUs/ Autonomous Body/ Statutory Body with relevant experience in Teaching/Academic Administration/ Industry /Research.</li></ol> <p><b>B. Desirable :</b></p> <ol style="list-style-type: none"><li>1. M.Ed/M.Phil or equivalent.</li><li>2. Contribution to educational innovation, curricula design &amp; technology mediated teaching learning process.</li><li>3. Experience in organizing seminars, in service courses, orientation programmes for teachers, Symposia etc. at National/International Level.</li><li>4. Good Academic acumen, Creativity, Writing, Presentation, Analytical and Communication skills.</li></ol>							



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Subject	No. of Post							
Science	01							
Social Science	01							
Mode of Recruitment :	Deputation basis							
Eligibility Conditions :	<p><b>A. Essential:</b></p> <p><b>i. Educational Qualifications:</b></p> <ol style="list-style-type: none"><li>1. Post Graduate Degree in the relevant subject/area from a recognized University/Institute.</li><li>2. B.Ed degree from a recognized University/Institute.</li><li>3. NET/SLET or equivalent or Doctorate Degree.</li></ol> <p><b>ii. Experience :</b></p> <ol style="list-style-type: none"><li>1) Holding analogous post OR Minimum of 03 years' experience in Level-10 as per 7<sup>th</sup> CPC (PB-3 ₹15600-39100 + GP ₹5400 as per 6<sup>th</sup> CPC) or equivalent.</li><li>2) Experience as per (1) above should be in a Govt. Institution/ University/ Organisation/PSUs/ Autonomous Body/ Statutory Body with relevant experience in Teaching/Academic Administration/ Industry/ Research.</li></ol> <p><b>B. Desirable :</b></p> <ol style="list-style-type: none"><li>1. M.Ed/M.Phil or equivalent.</li><li>2. Contribution to educational innovation, curricula design &amp; technology mediated teaching learning process.</li><li>3. Experience in organizing seminars, in service courses, orientation programmes for teachers, Symposia etc. at National/International Level.</li><li>4. Good Academic acumen, Creativity, Writing, Presentation, Analytical and Communication skills.</li></ol>							



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## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)

POST CODE: TRG/02/24	ABSTRACT OF RECRUITMENT RULES FOR THE POST OF ASSISTANT SECRETARY (TRAINING)						
Scale of Pay:	Level-10 of 7 <sup>th</sup> CPC (PB-3 of ₹15600-39100 + Grade Pay of ₹5400/- as per 6 <sup>th</sup> CPC)						
No of post	<table border="1"><thead><tr><th>Subject</th><th>No. of Post</th></tr></thead><tbody><tr><td>Commerce</td><td>01</td></tr><tr><td>Education</td><td>01</td></tr></tbody></table>	Subject	No. of Post	Commerce	01	Education	01
Subject	No. of Post						
Commerce	01						
Education	01						
Mode of Recruitment :	Deputation basis						
Eligibility Conditions :	<p><b>A. Essential:</b></p> <p><b>i. Educational Qualifications:</b></p> <ol style="list-style-type: none"><li>1. Post Graduate Degree in the relevant subjects/areas from a recognized University/Institute.</li><li>2. B.Ed degree from a recognized University/Institute.</li><li>3. NET/SLET or equivalent or Doctorate Degree.</li></ol> <p><b>ii. Experience :</b></p> <ol style="list-style-type: none"><li>1) Holding analogous post OR Minimum of 03 years' regular service either in Level-8 as per 7<sup>th</sup> CPC (PB-2 ₹9300-34800 + GP ₹4800 as per 6<sup>th</sup> CPC) or in Level-7<sup>th</sup> as per CPC (PB-2 ₹9300-34800+GP ₹4600 as per 6<sup>th</sup> CPC) or taken together.</li><li>2) Experience as per (1) above should be in a Govt. Institution /University/ Organisation/PSUs/ Autonomous Body/ Statutory Body with relevant experience in Teaching Academic Administration/ Industry /Research.</li></ol> <p><b>B. Desirable :</b></p> <ol style="list-style-type: none"><li>1. M.Ed/M.Phil or equivalent.</li><li>2. Contribution to educational innovation, curricula design &amp; technology mediated teaching learning process.</li><li>3. Experience in organizing seminars, in service courses, orientation programmes for teachers, Symposia etc. at National/International Level.</li><li>4. Good Academic acumen, Creativity, Writing, Presentation, Analytical and Communication skills.</li></ol>						

**ANNEXURE-I**

Name of Organization

Address of the Organization

Dated.....

This is to certify that Shri/Ms.....S/o, D/o, W/o Shri..... was/is an employee of this Organization/Department/Ministry and duties performed by him/her during the period(s) are as under:

Name of post held	From dd/mm/yy	To Dd/mm/yy	Total period dd/mm/yy	Nature of Permanent, Temporary, Part-time, Guest, Honorary etc.	Appointment- Regular, Contract, etc.	Department/Specially/Field of experience
(1)	(2)	(3)	(4)	(5)	(6)	
Pay Scale and last salary drawn	Duties performed/experience gained in brief in each post(please give details, if need be, in attached sheet)(in case of Medical posts, please mention field of specialization)		Place of posting			Worked at Supervisory level/middle management level/head of branch
(7)	(8)		(9)		(10)	

2. It is certified that above facts and figures are true and based on service records available in our organization/Department/Ministry.

Signature

Name of competent authority

Stamp of competent authority